

GRANT COUNTY DISTRICT COURT

Grant County Courthouse
PO Box 37 / 35 C St NW
Ephrata, WA 98823

Phone: 509-754-2011 Ext 3128 Fax: 509-754-6099

Email: dochocinski@grantcountywa.gov

Brian D. Barlow, Presiding Judge
Nicholas L. Wallace, Judge

Brian D. Gwinn, Judge
Melissa K. Chlarson, Court Commissioner

August 28, 2023

Board of County Commissioners
P.O. Box 37
Ephrata, WA 98823

RE: Therapy Court Funding & Budget Extension Request

Dear Commissioners:

District Court has received funding from the Administrative Office of the Courts in the amount of \$121,400. This is on a reimbursement program for continued funding for our Therapeutic Court.

We are requesting a budget extension in 2023 for revenue and expenditures of \$121,400.

This letter is to formalize the revenue and expenditure budget extension request and to notify Accounting to update our departments budget for the 2023 Grant County Budget year.

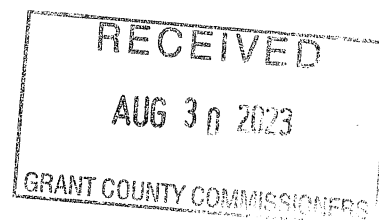
Please see the attached document from accounting for detailed allocation information.

Let me know if you have any questions or concerns.

Sincerely,

Desiree J. Ochocinski

Desiree Ochocinski
Court Administrator



cc: Katie Smith, Accounting Department

MOSES LAKE BRANCH OFFICE
1525 E. Wheeler Rd, Moses Lake, WA 98837
Mailing: PO Box 37, Ephrata, WA 98823

PLEASE DIRECT ALL INQUIRIES TO THE EPHRATA OFFICE

FINANCIAL REQUEST			
Requestor	Desiree Ochocinski	Requestor's Department	District Court
Date	8/28/2023	Fund/Dept of Request	001.102
Capital Asset Approval	No	Budget Extension	Yes
Establish/Close Fund	No	Cash Transfer	No
Description/Notes: Beginning 7/1/2023 the funding source for our Therapeutic Court has gone from a Grant to a reimbursement program from AOC, the total amount of the Budget extension is \$121,400.00.			
CAPITAL ASSET PURCHASE APPROVAL		BUDGET REQUIREMENT	
Asset Description		Additional Expense	121,400
Total Purchase Expense		Additional Revenue	121,400
Less: Existing Approval -		Additional Cash Requirement	-
Additional Approval Required -		Additional Funding Source	Grant funding
Capital Facility Related			
Grant Funded			
Documentation			
BUDGET EXTENSION REQUEST			
Fund Name	Revenue code/s	Account Description	Amount
001 - Current Expense	001.000.00.9102.334012006	DC AOC Grant Community Crt	121,400
			121,400
Fund Name	Expense code/s	Account Description	Amount
001 - Current Expense	001.102.00.9047.512401100	REG SALARIES & WAGES	63,166
001 - Current Expense	001.102.00.9047.512402100	RETIREMENT	6,080
001 - Current Expense	001.102.00.9047.512402200	SOCIAL SECURITY	4,832
001 - Current Expense	001.102.00.9047.512402300	MEDICAL & LIFE INSURANCE	14,883
001 - Current Expense	001.102.00.9047.512402301	FMLA	102
001 - Current Expense	001.102.00.9047.512402400	INDUSTRIAL INSURANCE	284
001 - Current Expense	001.102.00.9047.512402599	UNEMPL.COMP-INTERFND	632
001 - Current Expense	001.102.00.9047.512403100	OFFICE & OPER SUPPLIES	22,000
001 - Current Expense	001.102.00.9047.512403500	SMALL TOOLS/MINOR EQUIP	1,000
001 - Current Expense	001.102.00.9047.512403508	SOFTWARE MAINT. (NON-SBITA)	1,375
001 - Current Expense	001.102.00.9047.512404100	PROFESSIONAL SERVICES	545
001 - Current Expense	001.102.00.9047.512404292	INTRFD COMMUNICATION	500
001 - Current Expense	001.102.00.9047.512404300	TRAVEL	2,500
001 - Current Expense	001.102.00.9047.512404906	REGISTRATIONS	2,500
001 - Current Expense	001.102.00.9047.512404595	INTERFUND RENTAL/LEASES	1,000
			121,400
CASH TRANSFER REQUEST			
Fund Name (From)	Code	Account Description	Amount (From)
Fund Name (To)	Code	Account Description	Amount (To)
COMPLETED BY ACCOUNTING			
FUND CASH SUMMARY		Notes:	
Beginning Cash	-	Budget Hearing: As necessary Resolution Required: N/A Reviewed By: <i>Katie Smith</i>	
Expense Bdgt (w/amendments)	-		
Expense Ext. Requested	-		
Revenue Bdgt (w/amendments)	-		
Revenue Ext. Requested (excl 308)	-		
Estimated Ending Cash	-		